

Memorandum

To: Sgt. Chuck Sams (Accreditation Manager)
Cc: Sgt. Dewayne Greene (Property Room Manager)
From: Lt. Mark Byrd
Date: December 10, 2012
Re: Property Room Audit

On December 7th 2012, Chief Anderson and I conducted an unannounced audit and inspection of the Asheville Police Department's Property Room. I compiled a list of seven (7) items for inspection. These items were selected based on the sensitivity of the property. I randomly selected these items based on assigned case numbers in RMS. (See Attached List)

The list of selected items was reviewed by Lt. Sean Pound of Professional Standards prior to the inspection. This list was also reviewed by Chief Anderson prior to the inspection. The Asheville Police Department's Property Room Personnel was not aware of this inspection and did not have the list of the items selected prior to the inspection.

Chief Anderson and I walked into the APD Property Room and spoke with Officers Murfin and Eby. I informed them that we were conducting our audit and presented them the list of selected items. Officers Murfin and Eby began to research the items and their locations within the two (2) property rooms. The property room inspection began at 1410 hours.

Officer Murfin quickly realized that one of the selected items was not found under the case number that I had listed. This item was a backpack that had a listed case number of 10-000990. Officer Murfin stated that the case number did not have the attached selected item listed. The correct case number for the backpack was 10-000977. This typing discrepancy was intentional and was caught by Officer Murfin. Officer Murfin was given the correct case number and the item was located. The item had been released and a printout of this release is attached. A second item had also been released. Case number 12-000055 had a NCDMV tag that had been released to DMV. A copy of this release is also attached. (See Attached Releases)

Officers Murfin and Eby located the items and each was opened for review. After inspection by Chief Anderson and me, the items were re-secured with our initials. Chief Anderson stated "the property room personnel were able to locate the items with ease". Chief Anderson also stated that the "New Room was congested, but orderly". Chief Anderson took pictures of the two property rooms with his cellular phone for further documentation.

Chief Anderson and I inspected the "Drying Annex" with Officers Murfin and Eby. Both Murfin and Eby discussed concerns about cross-contamination with property placed in this area. Murfin and Eby spoke with the Chief about new drying lockers that would address this cross-contamination concern. Eby also stated that these new lockers meet the new 2012 SBI standards.

Chief Anderson and I were requested to sign in on both logs for the two property rooms during our inspection. Officers Murfin and Eby were together during the inspection and maintained their "two officer" mandate. This mandate is that two officers will be together while in the secured property areas.

Officers Murfin and Eby spoke with Chief Anderson about needing a large table or desk area inside the property room for processing. Eby stated that a large, L-shaped workstation would accommodate their needs. Chief Anderson welcomed their concerns and requested for them to share what they need for consideration.

The areas observed were neat and orderly given the space constraints. The need for additional space is great. Both Murfin and Eby were very helpful during the inspection. Both were very knowledgeable with our processes and procedures on evidence.

Officer Murfin assisted one external customer on a property release. A second external customer was assisted with directions and the process on obtaining a gun permit.

The audit inspection concluded at 1507 hours.

Mark D. Byrd #2122

Lt. Mark Byrd

Adam District

PROPERTY AND EVIDENCE

User: MURFINP

Disposition: RELEASED TO DMV

12/07/2012 14:10

Agency Name <i>ASHEVILLE POLICE DEPARTMENT</i>			ORI <i>0110100</i>	Date / Time of Release <i>01/23/2012 09:32:55</i>	OCA File No. <i>12000055</i>	
Name (Last, First, Middle)			ID Type	ID Number	Released By <i>EBY, C. S.</i>	
Witnessed By <i>MURFIN, P. R.</i>			Release Reason <i>ESP</i>		Disposition Location <i>OWNR</i>	
No.	Bag	Item	Description of articles (Include model, serial no., identifying marks, condition, etc.)	Release Notes	Rel's Value	Check #
<i>1</i>	<i>1</i>	<i>1</i>	<i>License Plate NC, 1.000 DU VWD-4115,</i>		<i>\$0.00</i>	<i>0</i>

Owner/Witness Signature	Date <i>01/23/2012</i>	
Release Officer Signature	Date <i>01/23/2012</i>	

PROPERTY AND EVIDENCE
Disposition: RELEASED TO OWNER

User: MURFINP

12/07/2012 14:16

Agency Name <i>ASHEVILLE POLICE DEPARTMENT</i>			ORI <i>0110100</i>	Date / Time of Release <i>03/08/2010 16:05:29</i>	OCA File No. <i>10000977</i>	
Name (Last, First, Middle) <i>EVA ANNA LAYTON</i>			ID Type	ID Number	Released By <i>SMITH, W. L.</i>	
Witnessed By			Release Reason <i>OFCR</i>		Disposition Location	
No.	Bag	Item	Description of articles (Include model, serial no., identifying marks, condition, etc.)		Release Notes	Rel's Value
<i>1</i>	<i>1</i>	<i>1</i>	<i>Backpack 1.000 BLU/GRY</i>			<i>\$0.00</i>
						Check # <i>0</i>

Owner/Witness Signature	Date	
Release Officer Signature	Date	

Property Room Audit

December 7, 2012

Chief Anderson

Lt. Mark Byrd

The following items will be reviewed:

✓ 09-014850	CD Video	Bag (2) Item (1)	Non-sensitive	Item Present + opened by Martin
10-000990	39 Pills	Bag (1) Item (1)	Sensitive	Item Present + opened by Eby
✓ 10-000990	Backpack	Bag (1) Item (1)	Non-sensitive	Released
10-001853	BB Gun	Bag (10) Item (1)	Sensitive	Item Present + opened by Eby
10-001937	\$1 Bill	Bag (1) Item (2)	Sensitive	Item Present + opened by Eby
✓ 12-000055	NC Tag	Bag (1) Item (1)	Non-Sensitive	Released to DMV
12-002326	Drug Para.	Bag (1) Item (1)	Sensitive (New Room)	Item Present + opened by Eby

Start Time: 14:10

End Time: 15:07

Personnel Present: Martin, Eby

Notes: Martin found typo on Backpack, wrong case number. Customer needed gun permit, Martin gave directions to CDE. Martin + Eby referred to Mike Wright Map to find location of item. Chief took pictures at Property Room w/ I-Phone.

Chief: New room congested by orderly. Custodians access items w/ ease.
Eby + Martin spoke w/ Chief about new drying lockers that would address cross-contamination + new lockers meet new 2012 SBI standards.

















